

APPROVED _____

DATE _____

**PLATTE COUNTY SCHOOL DISTRICT #1
APPLICATION FOR EMPLOYMENT**

The law prohibits discrimination because of age, sex, religion, race, color and natural origin.

NAME _____

ADDRESS _____

EMAIL ADDRESS _____

TELEPHONE/CELL NUMBER _____

SOCIAL SECURITY NUMBER _____

POSITION OBJECTIVE: REGULAR _____ PART TIME _____ TEMPORARY _____ SUMMER _____

Please describe the position you are applying for. If applying for more than (1) position, please list job preferences beginning with the one you desire most:

Salary Required \$ _____ per _____

When could you be available to begin work? _____

Are you willing to work: Shift work _____ Yes _____ No Overtime Work _____ Yes _____ No

A rotational work schedule _____ Yes _____ No A work schedule other than Monday through Friday _____ Yes _____ No

Please describe any commitments you may have to another organization or employer.

If applying for Bus Driver position, please give driver's license NO. _____

State _____ Type _____

NONDISCRIMINATION STATEMENT

Platte County School District #1 hereby notifies all of its employees, students and potential employees that it complies with the laws enforced by the Office of Civil Rights including: Title II of the Americans with Disabilities Act of 1990; Title VI & VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; Age Discrimination Act of 1975. All employees, students and potential employees have the right to equal admission, access, treatment of employment in its educational programs and activities. Inquiries concerning Title II, Title VI, Title IX, Section 504, and the Americans with Disabilities Act may be referred to the district's Business Manager or the Wyoming Department of Education, Office for Civil Rights Coordinator, 2nd Floor, Hathaway Building, Cheyenne, WY 82002-0050 or phone (307) 777-6198.

4) WORK PREFERENCES:

Discuss briefly in order of preference, the specific types of work in which you are most interested and believe you are the best qualified.

5) PERSONAL DATA:

Have you ever been convicted of or pled nolo contendere to or otherwise received a deferred sentence in consideration of fulfilling the terms of probation as to any felony or any crime. If so, explain:

Pursuant to the provisions of W.S. 21-7-401, any employee who is to be hired by the School District on or after July 1, 1996, who may have access to minors, is required to submit to fingerprinting and provide such other information as is necessary for the School District to require a national criminal history background check. Do you consent to provide the appropriate fingerprinting and other information for Platte County School District #1 to conduct a criminal background check?

_____ Yes _____ No

AUTHORIZATION FOR RELEASE OF INFORMATION: I, the undersigned applicant/employee, hereby expressly authorize Platte County School District #1, its' superintendent, principals, agents, employees, and other authorized representatives thereof, to make any investigation in my personal or employment history including, but not limited to, investigation of my personal or employment history, federal and/or state criminal, law enforcement or traffic records. I specifically authorize those persons who have access to such information to make copies of all prior personal and employment history records and the records of any and all law enforcement agencies, courts, and social service agencies. I further authorize representatives of any agency contacted by agents or representatives of Platte County School District #1 to release and make copies of such records in connection with my application for employment with Platte County School District #1. I further authorize any former employer, person, firm, corporation, credit agency, administrative body, or government or law enforcement agency, Department of Family Services, Department of Criminal Investigation, or other entity, to give to said School District as set forth above, any information, oral or written, they may have regarding me. In consideration of the review of my employment application by said School District and its authorized agents as set forth above, I do hereby release and agree to hold harmless Platte County School District #1 and any person, entity or agency providing them with information from any liability or claims resulting from the release of this information. An investigative consumer report concerning your credit history may be made as a part of the employment process.

DATE _____ SIGNATURE _____

APPLICANT STATEMENT

I certify that the answers given herein are true and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge. If necessary for employment in a specific position, you may be required to have a physical examination, drug screen, or to provide evidence of citizenship.

DATE _____ SIGNATURE _____

This application will be kept only for one(1) year, however; each time a new position opens up which you desire to be considered for, you must notify the School of your intent to reactivate your application; or if more than one year has passed, submit a new application.