

Platte County School District #1

Substitute Teacher

Job Description

Exempt: No

Department: Not indicated

Reports To: Building Principal

Location: Any School as Needed

GENERAL DESCRIPTION OF POSITION

PCSD#1 is searching for substitute teachers. Our district is continuously looking for qualified substitute teachers and we WELCOME you to become part of our team. Our pay scale for substitute teachers with a sub permit only is \$90.00/day and for substitutes with teacher certification, it is \$100.00/day.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Guides the learning process toward the achievement of curriculum goals and, in harmony with the goals, establishes clear objectives for all lessons, units, projects and to communicate these objectives to students, as adopted by the local and state Board of Education.
2. Reports to the building principal or school secretary upon arrival at the school.
3. Maintains as fully as possible the established routines and procedures of the school and classroom to which assigned.
4. Teaches lesson plan as outlined by the absent teacher.
5. Performs all extra duties for the absent teacher as required by the building principal.
6. Establishes and maintains standards of student behavior needed to provide an orderly, productive classroom environment.
7. Supervises students in assigned out-of-classroom activities.
8. Models nondiscriminatory practices in all activities.
9. Meets and instructs assigned classes in the locations and at the times designated.
10. Maintains a professional appearance as an example for students.

11. Demonstrates knowledge and incorporates technology in daily tasks, as required.

Perform any other related duties as required or assigned.

REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS

Wyoming Substitute Teaching Permit or Standard Teacher Certification

Last Modified: 2017-02-10 11:13:41
